

DUNSVILLE MEDICAL CENTRE

MINUTES OF PATIENT PARTICIPATION GROUP

HELD ON 1st March 2006

Members of Staff Present

**Paulette Davis Reception/Dispensary Manager
Joan Wright Practice Manager**

**Guest Speaker
Karen Miller P.C.T.**

Committee Present

**Brian Ross Chairman
Fred Fielden Vice Chairman
Kath Letten Secretary**

Patients Present

**Tilly Cunliffe
Sheila Carrick
Geoff Letten
Eileen Fielden**

Karen Miller from the Primary Care Trust was present at the invitation of Brian Ross to provide information on organising a Health Fayre. The PCT have held health fayres in other areas and has contacts the group can talk to regarding their plans. She left contact names and numbers with Brian Ross. She suggested that no under 16's should be admitted without parents. Freebies always acceptable. It might be possible to borrow Health Screening equipment. She would pass information to Joan regarding the costs of having posters printed to advertise the fayre.

Karen left before the committee meeting commenced.

**Committee Meeting
Minutes of the Last Meeting**

The Minutes were read and said to be a true record of the last meeting.

Bank Account

Joan Wright queried the amount of £50.14 pence paid - The £50 was for the high chair for the Surgery, and the 14pence was Tax deduction on interest.

Website

Unfortunately the website has not been viewed yet by Joan and Paulette due to pressure of other work. Brian Ross suggested the site should be built up gradually. A get together is to be held with Joan, Paulette and Brian in 2 weeks time to look at the site.

Distribution of Surgery Leaflets

Kath and Geoff Letten distributed the leaflets to the following outlets
Armthorpe - The Library, Barratt Homes and Persimmon Site offices.

Edenthorpe - The Library.

Hatfield - The Library and The Post Office.

Hatfield Woodhouse - The Post Office.

They all offered to distribute further updates.

Hatfield Library offered to have a poster advertising the Health Fayre in the Window.

Health Fayre

Brian Ross offered to contact Karen Miller for the telephone numbers of the Stallholders, and members of the committee offered to share the telephone enquiries of the people who might be interested in contributing.

A.O.B

No further business discussed

Next Meeting will be held on Wednesday 5th April 2006